

THOROUGHBRED RACING CONSULTATIVE GROUP

TERMS OF REFERENCE

Thoroughbred Racing Consultative Group (TRCG) comprises representation as follows:

Representation Thoroughbred Racing Consultative Group (TRCG)

- RWWA Nominated Thoroughbred Code Director (Chair)
- RWWA General Manager Racing (Alt Chair)
- RWWA Manager Thoroughbred Racing
- Metro – **two** nominees from Perth Racing (WATC)
- Provincial – **two** nominees from the Western Australian Provincial Thoroughbred Racing Association
- Country – **two** nominees from the Country Racing Association
- Owners – **two** nominees from the Western Australian Racehorse Owners' Association
- Breeders – **two** nominees from Thoroughbred Breeders Western Australia (WABBA)
- Trainers – **two** nominees from the Western Australian Racing Trainers' Association
- Jockeys – **two** nominees from the Western Australian Jockeys' Association

RWWA Chief Executive Officer, RWWA General Manager Racing Integrity and RWWA Manager Commercial Racing and Planning to be included on an as needed basis, determined by the agenda items. Other RWWA officers may be requested to attend meetings to address specific agenda items, as required.

In relation to the TRCG, representation is based on the principle that the industry participant nominees, whilst being a nominee of a prescribed body, should also be representative of all participants of that specific category group within the State.

Importantly, the Consultative Group does not prevent any other individual, organisation or party associated with thoroughbred racing contacting RWWA nor does it prevent RWWA from requesting discussion outside of the nominated group.

The following Terms of Reference apply to the TRCG from 1 January 2019:

- Appointment as a Consultative Group member is honorary and is to be approved by the Chair.
- A person is ineligible to be nominated as a representative if he/she holds official office of more than one prescribed body.
- Nominees shall hold the position of representative unless the nominating body/bodies, in writing to RWWA, determines otherwise. In the event that a representative is unable to attend a specific meeting, they may nominate an alternate representative to attend on their behalf.
- RWWA may, at any time, co-opt a person/s to attend meetings of a specific Consultative Group.
- Any member or representative under disqualification, suspension, stood down or subject to inquiry must abstain from attending. (NB: Unless the suspension emanates from a race riding/driving offence from a specific race for a period no greater than 2-months).

Nominees to the TRCG are required to:

- Consult with Racing and Wagering Western Australia (RWWA) management in the formation of policies and strategies for the further development of the racing industry in Western Australia;
- Consult with the ongoing review of the rules of racing with the objective of ensuring that racing in WA is conducted in accordance with national and international practices;
- Consult with RWWA on issues affecting the general well-being of the racing industry in Western Australia;
- Extend the information they receive at these meetings to their wider Committee and membership base, to aid in the broad consultation for the industry.

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The following rules apply to meetings of TRCG:

- Meetings will be held quarterly with additional meetings as required.
- Extraordinary meetings of the Consultative Group can be called by RWWA at short notice. These meetings may be held in conjunction with the other Code Consultative Groups;
- Meetings will be conducted in a structured, formal and serious manner;
- Duration of meetings will generally be restricted to approximately 2 hours;
- Notice of Meetings and requests for Agenda items to be forwarded to members 6 weeks in advance of meeting;
- An electronic Agenda pack (including papers) will be issued 2 weeks prior to meeting;
- General operational issues will only be considered by the Consultative Group after the item/s has/have been discussed with management and there has been adequate time for response;
- The Chairperson will only allow discussion of an item that has not been tabled on the agenda where there are extenuating circumstances;
- The meeting will be chaired by the Thoroughbred Racing Code Director, or General Manager Racing;
- The secretariat will be provided by the General Manager Racing; and
- Minutes will be forwarded to members within 10 working days of the meeting.

The TRCG does not have any power to act on behalf of RWWA.