

Licensing & Registrations

14 Hasler Road OSBORNE PARK WA 6017 Telephone 08 9445 5558 Email: licreginfo@rwwa.com.au

NEW LICENCE APPLICATION – GREYHOUND (ATTENDANT)

Licence Period: 2 Year Licence 1st Aug 2023 - 31st July 2025

FEE: \$49.00

IMPORTANT NOTE:

ABN 21 347 055 603

- Applications with white out not accepted. All errors to be struck through and initialled.
- Applicants for Trainer Licences (T1, T2 or T3) or Attendant (If over 18yrs of age) must provide a current Police Clearance.
- All Applications require proof of Identification copy of Driver's licence, Passport or Birth Certificate

THESE DETAILS MUST BE COMPLETED BY THE APPLICANT																	
Mr/Mrs/Ms/Miss Surname:				Given Names:													
Date of Birth (Day)	(Month)	(Year)_															
Current Residential Addres	ss:														 		
(PO Box not accepted)	Stree	et/Lot No.			Si	treet Nar	ne					Loca	tion		Post	Code	
Current Postal Address: (If different to residential)												Location			 Post Cod	e	
Preferred Name (e.g. Kenn	eth = Ken)																
(If above is left blank, First Gi	iven name and S	urname to	be us	ed)		N	IAME	TO AI	PPEAF	RIN	RAC	EBOO	K				
Current Phone Numbers	Home			В	usin	ess			Mobil	е							
Current Email address		@															
Driver Licence ID:			Exp	o. Da	te		1_		State	Issu	ed:						
Emergency Contact Name									Mobil	е							
Current Kennel Address																	
List Track/Training Centre(s) Used	1.				2. 3.												
*If ATTENDANT Provide Name of Trainer:																	
[] ✓ TICK IF YOU <u>DO NOT</u> WANT YOUR CONTACT DETAILS DIVULGED OR PUBLISHED IN INDUSTRY PUBLICATIONS.																	
		0 F	F	ı	С	E	U :	S E	0	N	L	Υ					
		D/	ATE		Р	ROCES	SOR'S N	NAME &	SIGNAT	URE							
DATE APPLICATION RECEIVED					В	BY WHOI	М					(SIGN)					
EXAMINATION APPROVED YES / NO (SIGN)																	
KENNEL INSPECTION																	

APPROVED YES / NO Privacy - The information collected on this form will be used for the purposes of transacting Racing & Wagering Western Australia (RWWA) business. Please refer to RWWA PRIVACY POLICY on www.rwwa.com.au

APPROVED YES / NO

APPROVED YES / NO

(SIGN)

(SIGN)

(SIGN)

COS APPROVAL

BOXING GREYHOUND

ALL APPLICANTS MUST ANSWER ALL THESE QUESTIONS

1.	Have you previously been licensed or registered in any capacity by any Racing Controlling Body or Club? If YES show details here or attach separate report:	YES/NO
2.	Have you ever been refused a licence or registration or had a licence revoked or cancelled by any Racing Controlling Body or Club? If YES show details here or attach separate report:	YES/NO
3.	Have you ever been suspended, disqualified, warned off, fined or listed as a defaulter by any Thoroughbred, Harness or Greyhound Racing Controlling Body or Club? If YES show details here or attach separate report:	YES/NO
4.	Have you been convicted for any criminal offence punishable by fine or imprisonment or have you ever been or are you now subject to a bond or recognizance? If YES contact the Stewards to arrange an interview in order to maintain confidentiality (08) 9445 5237.	YES/NO
5.	State your occupation	
,	(a).	
6.	Are you or have you ever been declared as bankrupt? If YES show details here or attach separate report:	YES/NO

APPLICANT'S DECLARATION

- 1. I hereby authorise Racing and Wagering Western Australia (RWWA) to check any details of information given in this statement, including but not limited to, criminal convictions, financial commitments, etc. as the Authority in its absolute discretion deems necessary.
- 2. I acknowledge, if I am applying for a trainer's licence/permit that
- (a) I will take out Workers Compensation insurance when I employ workers ("Workers" as defined in the Act) to assist me in my training activities
- (b) The training of all Horses/Greyhounds in my care will be under my personal supervision
- (c) I will notify RWWA immediately whenever a Horses/Greyhounds leaves my control or comes under my control where it is my intention to prepare the Horses/Greyhounds to participate in trials or races and
- (d) I will permit the Stewards or Officials of RWWA to enter at any time and inspect my property and to exercise their powers under the Rules.
- 3. If I am applying for a trainer's licence/permit, I acknowledge my application will be rejected if I do not have public liability insurance.
- 4. If I am charged with an offence punishable by fine or imprisonment, I undertake to contact the Stewards immediately upon being charged
- 5. If I have been convicted of an offence punishable by fine or imprisonment in the previous 12-months, I undertake to contact the Stewards (08 9445 5558) immediately and attach to this application a copy of my current Police Clearance Certificate and details of the Court ruling in relation to the offence.
- 6. I shall always conduct and present myself in a professional and proper manner and comply with the RWWA Rules of Racing, Official's instructions and the powers afforded to them and that failure to do so can place my current and future involvement in the industry in jeopardy.
- 7. I acknowledge that in the event of becoming disqualified, I remain bound by and subject to, the Rules of Racing for the period of my disqualification.
- 8. I further acknowledge that in the event of being disqualified, my license is forfeited and upon expiration of the disqualification I must reapply for a license. I recognize in these circumstances, such application may be refused or made subject to special conditions.
- 9. I agree to be always bound by the said Rules in force from time to time and any other lawful Rules, Regulations, Conditions and Directions as may from time
 - to time be formed, made, or given by Stewards or Officials of RWWA.
- 10. I hereby declare that all particulars stated on the application are true and correct, that I have read all the conditions appearing in the Application and acknowledge and agree to abide by all such conditions
- 11. I will provide the Licensing & Registrations Department with written advice of any changes to the details I have advised in this application within 48-hours of the change.
- 12. I acknowledge that the Stewards are empowered to punish any person who makes any false or misleading statement or declaration in respect of any matter in connection with the administration or control of Racing.
- 13. I agree that RWWA may record telephone conversations with you when you contact RWWA or are contacted by RWWA by telephone line in relation to any licence or racing related matter.

TRAINERS NOTE:

TRAINERS WHO EMPLOY WORKERS TO ASSIST THEM IN THEIR TRAINING ACTIVITY ARE COMPELLED BY WA STATUTE LAW TO TAKE OUT APPROPRIATE WORKERS COMPENSATION INSURANCE FOR THOSE WORKERS. PENALTIES WILL RESULT IF A PERSON DEEMED TO BE A WORKER IS INJURED WHILST WORKING FOR YOU AND THERE IS NO COVER IN PLACE

IFULL NAME) make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths, Affidavits and Statutory Declarations Act 2005							
Made and subscribed by the above named and declared							
on	_(Day)	_(month)	(Year)	Signature of Applicant			
At	place						
Before meSignature of Witness*Full Name of Witness* * Witness must be the list of professions from the Oaths, Affidavits and Statutory Declarations Act 2005.							

APPLICANTS FOR AN ATTENDANT'S PERMIT MUST COMPLETE THIS SECTION

Applicants must be 16-years of age or older to be registered as an Attendant

1.	Have you previously had experience in handling greyhounds at: (a) Race meetings (b) Qualifying trials (c) Trials conducted at a registered trial track (d) Other	☐ YES	□ NO
2.	Are you conversant with the procedures to be followed in the kennelling of greyhounds at race meetings or trials and the placing of greyhounds in starting boxes? If YES give details:	☐ YES	□ NO
3.	Recommendation of Applicant by a registered Owner or licensed Trainer:		
	Owner or Trainer's Name:		
	Signature of recommending Owner or Trainer:		
	I understand that in the event of the Authority approving this Application, it is for the express purpose of pe greyhounds for the registered Owner or Trainer named in this Application or for a person approved by the		to handle

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Licensing & Registrations



14 Hasler Road OSBORNE PARK WA 6017 Telephone 08 9445 5558

RACING AND WAGERING WESTERN AUSTRALIA

On 1 January 2006 the Parliament of Western Australia proclaimed the *Oaths*, *Affidavits and Statutory Declarations Act* **2005** which makes changes to the manner in which oaths, affidavits and statutory declarations are administered and witnessed.

Professions that can witness statutory declarations include:

- Academic {post-secondary institution}
- Accountant
- Architect
- Australian Consular Officer
- Australian Diplomatic Officer
- Bailiff
- Bank Manager
- Chartered secretary
- Chemist
- Chiropractor
- Company auditor or liquidator
- Court officer {Judge, magistrate, registrar or clerk}
- Defence Force officer
- Dentist
- Doctor
- Electorate Officer {State WA only}
- Engineer
- Industrial organisation secretary
- Insurance broker
- Justice of the Peace {any State}
- Lawyer
- Local government CEO or deputy CEO
- Local government councillor
- Loss adjuster
- Marriage Celebrant
- Member of Parliament {State or Commonwealth}
- Minister of religion
- Nurse
- Optometrist
- Patent Attorney
- Physiotherapist
- Podiatrist
- Police officer
- Post Officer manager
- Psychologist
- Public Notary,
- Public Servant {State or Commonwealth}
- Real Estate agent
- Settlement agent
- Sheriff or deputy Sheriff
- Surveyor
- Teacher
- Tribunal officer
- Veterinary surgeon



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GREYHOUND LICENCE APPLICATION CHECKLIST

Catchers Permit Applications	✓
 Complete the application form in full Provide a current National Police Clearance if over 18 (with an issue date of no more than six (6) months) Ensure that application is signed Attach a full copy of either one of the following proofs of ID: Birth Certificate, Certificate Extract of Birth, Current Passport or Current Drivers Licence 	
Attendant Licence Applications	✓
 Complete the application form in full Payment of fees must accompany all applications Provide a current & original National Police Clearance if 18 or over (with an issue date of no more than six (6) months) Ensure that application is signed and witnessed 	
Trainer T2 & T3 Licence Applications	√
 Complete the application form in full Payment of fees must accompany all applications Provide a current & original National Police Clearance if 18 or over (with an issue date of no more than six (6) months) Ensure that application is signed and witnessed Complete the GST Declaration (not for Attendant Licences) New applicants must attach a full copy of either one of the following proofs of ID: Birth Certificate, Certificate Extract of Birth, Current Passport or Current Drivers Licence Provide a copy of Local Shire approval if there are more than two (2) kennels on the property 	
Trainer T1 Licence Applications	
 Complete the application form in full Payment of fees must accompany all applications Complete and provide Assets & Liabilities form Copy of there (3) months Banl Statements, with a consistent minimum, each month, of \$3,000 in savings Ensure that application is signed and witnessed If not previously registered in WA; Provide a current & orginal National Police Clerance if 18 or over (with an issue date of no more than six (6) months) Complete the GST Declaration New applicants must attach a full copy of either one of the following proofs of ID: Birth Certificate, ceryoficate Extract of Birth, Current passport or Current drivers Licence 	\
Provide a copy of Local Shire approval if there are more than two (2) kennels on the property	





RWWA LICENSED PERSONS - USE OF SOCIAL MEDIA POLICY

Introduction

This document outlines the expectations of RWWA, and provides guidance, with regards to the use of Social Media by persons who are licensed within the Racing Industry in all three codes of Racing.

Social Media, including blogs, chat rooms, forums, facebook, twitter, youtube and other public media are a popular and ever-changing way for persons to interact with each other and share comment and opinions on issues.

RWWA acknowledges that Social Media is an important medium for persons within the Racing industry to engage with others, voice their opinions and be involved in debate on industry issues.

This Policy provides licensed persons with guidance as to the expectations of RWWA where Social Media comment/discussion/content or publication relates to anything in connection with Racing. It is designed to protect the interests of Racing and RWWA and the persons associated with them.

This Policy requires that when using Social Media persons are clear about their responsibilities in regard to the image of Racing, and ensure that any references to Racing are factually correct and accurate and do not breach confidentiality or integrity requirements. Person must show respect for the individuals and groups with which they may interact.

This Policy does not apply to personal use of Social Media by licensed persons where the user makes no reference to Racing or Racing related issues.

This Policy applies to all persons defined as Licensed within the Policy.

DEFINITIONS- for the purpose of this Policy:

"Licensed Person" means any Thoroughbred, Harness Racing or Greyhound;

Al Technician Bookmaker's Clerk Driver's Agent Owner Attendant Breeder Farrier Rider's Agent Catcher Handler Stablehand Apprentice Jockey Bookmaker Driver Jockey Strapper Track Rider Studmaster Trainer Veterinary Surgeon

Person's mentioned above that do not hold a specific license with RWWA, are bound by the Rules of Racing in accordance with section 45(6) of the Racing and Wagering Act 2003 and for the purposes of this policy are therefore defined within the policy as "Licensed Persons".

"Racing/Racing Industry" means Thoroughbred, Harness or Greyhound Racing wherever in the world it is conducted.

"RWWA" means Racing and Wagering Western Australia.

"Social Media" means, but is not limited to, the personal or business use of:

- Social networking sites e.g. Facebook, MySpace, Bebo, Friendster and LinkedIn;
- Micro blogging sites e.g. Twitter;
- Weblogs, like Wordpress and Blogger, including corporate blogs, personal blogs or blogs hosted by media outlets;
- Online newspapers allowing comments;
- Wikis and online collaboration sites, like Wikipedia;
- Forums and discussion boards and groups, e.g. Whirlpool, Yahoo! groups or Google groups, including racing and sports related forums;
- Online multiplayer gaming;
- Instant messaging (SMS);
- Video and photo sharing websites e.g. Flickr and You Tube;
- Any Mobile app that allows reviews, comments or geo-tagging.

"Social Media platforms/channels" means Social Media platforms or Social Media channels are the sites used for Social media purposes, like Facebook, Twitter,

"Publish/Publications/Posts" means publishing, publications, posts and posting in this document all mean anything written, uploaded or otherwise published on a Social Media platform.

"Engage/Engagement" means actively publishing content of any type (text, photos, videos etc.) on Social Media channels as a reaction to other online publications.

"Content" means any text, image or video that is ready for publication or has been published on a Social Media platform.

Use of Social Media

Licensed Persons must not use Social Media to:

- Make/Publish any comments, which may be deemed to be detrimental to the image of Racing, or which may bring Racing into disrepute;
- Be disrespectful or abusive to any individuals or communities with which they interact/engage with; Use the identity of another licensed person or Racing official;
- Contravene any Rules of Racing;
- Disclose any information that is not readily available to the Public or disclose any confidential information (eg matters which are the subject of an ongoing Stewards inquiry or investigation);
- Publish any information in relation to Racing that is not factual or informed:
- Post material, content or comment, that is obscene, offensive, defamatory, disparaging, racist, threatening, harassing, bullying, discriminatory, hateful or abusive to another person or entity including Racing and RWWA, its employees, officials, other participants, contractors, partners and competitors.

Licensed Persons when using Social Media must:

- Adhere to the Terms of Use, and seek to conform to the cultural and behavioral norms, of the Social Media platform being used;
- Identify themselves as a licensed person if they are referring to any matter involving RWWA, its people, its officials, other licensed persons or competitors and/or other racing related individuals or organizations;
- Not publish/post any content, in relation to Racing, that is false, misleading or unsubstantiated;
- Respect copyright, privacy, financial disclosure and other applicable laws;
- Be polite and respectful of other individuals and communities opinions;
- Ensure that anything published is free from harassment regarding racial, ethnic, religious, physical or sexual characteristics or sexual orientation;
- Not make an assumption that their identity as a Licensed Person, within the Racing Industry, may not be revealed.

A breach of this Policy may result in that person, or persons, being called to appear before the RWWA Stewards to face the possibility of disciplinary action. As a result of these proceedings a Charge(s) may be laid under the Rules of Racing with penalties of fines, suspensions, disqualifications or cancellations of licenses being invoked.

Any queries in relation to this Policy should be directed to the RWWA Stewards Department

(Paragraph in italics added to "Licensed Person" definition 25/2/13)

DISCRIMINATION / SEXUAL HARASSMENT STATEMENT



DISCRIMINATION AND SEXUAL HARASSMENT

RWWA wishes to remind all industry participants of their rights and responsibilities with regard to discrimination and sexual harassment.

Discrimination and sexual harassment are unacceptable and unlawful forms of behaviour.

All people have the right to work in an environment that is free of sexual harassment, victimisation and discrimination.

RWWA, as the regulatory body for racing in Western Australia, provides support services, to promote working environments which are free of sexual harassment and discrimination. These services include the following:

Contact with Industry Representatives

Availability of course material for trainees and apprentice jockeys

Contact with independent bodies, eg. Human Rights and Equal Opportunities Commission, Anti-Discrimination Commission

A range of options exists to ensure all those involved in the industry have at least one channel of complaint with which they feel comfortable.

RWWA will not tolerate sexual harassment and discrimination in the Western Australian racing industry.

Our Stewards will enforce the Rules of Racing and will refer complaints to appropriate authorities which may include the police where appropriate.

WHAT IS DISCRIMINATION?

Discrimination occurs when someone is treated unfairly or badly compared to others, often because they are seen as different. It is against the law to discriminate against people because of:

- Sex (whether male or female)
- Marital or parental status
- Race
- Age
- Impairment (whether physical, intellectual, psychiatric or mental disability, injury or illness, including whether they are HIV+ or use a guide dog, wheelchair or some other remedial device)
- Religion
- Political belief or activity
- Trade union activity
- Lawful sexual activity (whether they are gay, lesbian, heterosexual or bisexual)
- Pregnancy or breastfeeding

It is also against the law to discriminate against a person because they associate with or are related to someone who has any of these attributes or personal characteristics.

Unlike sexual harassment, which is against the law in all circumstances, discrimination is only against the law if it covers one or more of the grounds listed above and it occurs in any of the following areas:

- Employment
- Accommodation
- Education
- Provision of goods and services
- Access to places and vehicles

- Club membership and affairs
- Application forms
- Advertising
- Superannuation and insurance
- Sport

Additionally, the Racial Hatred Act covers public acts which are done because of race, colour, national or ethic origin of a person and are reasonably likely to offend, insult, humiliate or intimidate that person or group.

WHAT IS SEXUAL HARASSMENT?

Sexual harassment is any unwanted, unwelcome or uninvited behaviour of a sexual nature that makes a person feel humiliated, intimidated or offended.

Sexual harassment can take many different forms and may include physical contact, verbal comments, jokes, propositions, the display of offensive material or other behaviour, which creates a sexually hostile working environment.

Examples of sexual harassment include:

- lewd jokes, comments or innuendo
- · sexual comments, advances or propositions
- unzipping or undoing attire
- offensive, obscene language or crude gestures
- · persistent questions or insinuations about a person's private life
- display of sexist literature
- nude/pornographic pictures (including screensavers)
- offensive, obscene language or crude gestures
- obscene telephone calls, faxes or emails

Sexual harassment can involve behaviour that would also be an offence under the criminal law. For example, physical assault, indecent exposure, sexual assault, stalking or obscene communication.

Sexual harassment is <u>not</u> behaviour that is based on mutual attraction, friendship and respect. If the interaction is consensual, welcome and reciprocated it is not sexual harassment.

COULD DISCRIMINATION OR SEXUAL HARASSMENT AFFECT YOU? YES

Everybody who is engaged in activities related to the Western Australian Racing Industry must be aware of their responsibilities and rights with regard to discrimination, including sexual harassment.

Everybody includes owners; trainers; jockeys; RWWA's employees; contractors; trainees and all other associated persons who are engaged in activities in all areas of the racing industry in Western Australia.

WHAT ARE YOUR RIGHTS?

- Everyone has the right to work in an environment which is free of harassment
- Sexual harassment is against the law
- Sexual harassment is against the Rules of Racing
- Confidential complaint procedures are available

WHAT DOES THE LAW SAY?

Sexual harassment is prohibited in Australia by the Federal *Sex Discrimination Act* and anti-discrimination laws in all States and Territories. The *Sex Discrimination Act* prohibits sexual harassment and other forms of discrimination in areas such as employment, the provision of services, education and accommodation.

Sexual harassment is a legally recognised form of sex discrimination. Sexual harassment can be a breach of an employer's common law duty to take reasonable care for the health and safety of employees. It can also be a breach of occupational health and safety legislation.

WHAT ARE THE RULES OF RACING?

Stewards are empowered to investigate misconduct or allegations of misconduct and to lay charges and impose penalties under certain Rules of Racing.

WHO IS RESPONSIBLE?

Are individual persons responsible? YES.

- Persons, including employers, employees and contract workers are personally liable for their own acts of sexual harassment
- A person is personally liable for any act of victimization or discrimination
- A person is personally liable for causing, instructing, inducing, aiding or permitting another to discriminate (including discrimination involving sexual harassment)

Are employers responsible? YES.

- An employer is vicariously liable* for any acts of harassment or discrimination committed by employees or agents in connection
 with their duties unless "all reasonable steps" were taken by the employer to prevent harassment and discrimination occurring
- Lack of awareness that an employee or agent sexually harassed or discriminated against another will not discharge and employer's vicarious liability*

HOW TO MAKE A COMPLAINT

Seek a complaint channel that you both trust and feel comfortable with. Investigate internal complaint channels. External complaint channels include:

- Human Rights and Equal Opportunities Commission
- State Equal Opportunities Commission
- Sexual Assault Resource Centre

^{*}Vicarious liability is an employer's legal responsibility for wrongs committed by employees in the course of work.

WHO CAN YOU CONTACT?

The RWWA Racing Integrity Division at

70 Grandstand Road ASCOT WA 6104 Phone: (08) 9445 5333

Greyhound Racing Stewards

Phone: (08) 9445 5237

Thoroughbred Racing Stewards

Phone: (08) 9445 5570

Harness Racing Stewards

Phone: (08) 9445 5157

HUMAN RIGHTS AND EQUAL OPPORTUNITY COMMISSION

Level 3, 175 Pitt Street, Sydney SYDNEY NSW 2000 Phone: (02) 9284 9600 Facsimile: (02) 9284 9611 General Enquiries: 1300 369 711 Complaints Hotline: 1300 656 419 Email:complaintsinfo@humanrights.gov.au Web: http://www.humanrights.gov.au

EQUAL OPPORTUNITY COMMISSION

Level 2, Westralia Square 141 St Georges Terrace PERTH WA 6805 Phone: (08) 9216 3900 Facsimile: (08) 9216 3960

Country Callers (FREECALL): 1800 198 149 Email: eoc@equalopportunity.wa.gov.au

Web: http://www.eoc.wa.gov.au

SEXUAL ASSAULT RESOURCE CENTRE (SARC)

Phone: (08) 9340 1820 Facsimile: (08) 9381 5426

Crisis Line (24 hours): (08) 9340 1828 Counselling Line (24 hours): (08) 9340 1899 Country Callers (FREECALL): 1800 199 888

CRISIS CARE

Department of Community Development Counselling Line (24 hours): (08) 9223 1111 Country Callers (FREECALL): 1800 199 008

LIFELINE WA

57 Murray Street PERTH WA 6000

Counselling Line (24 hours): 131 114 Web: http://www.lifelinewa.org.au



Licensing & Registrations
14 Hasler Road OSBORNE PARK WA 6017 Telephone 08 9445 5558

HOW TO PAY



Please call the telephone number on your document

Or

Credit Card



Please complete the details below then detach the slip and return it with your completed application

Detach and Return with your application

RAGING AND WAGERING WESTERN AUSTRALIA CREDIT CARD AUTHORISATION SLIP								
Credit Card Type please tick ✓ □ VISA	\							
Card No.	Card Expiry Date /							
Name on Card	Amount \$							
Card Holders Signature I agree to RWWA charging my cr	Date redit card account for the amount shown above							
Account No Contact Telepho	one Number Invoice No/s							

Form: LRF-001

Form: LRF-001



Need support now? We're here to help 24/7



Racing and Wagering WA in conjunction with PeopleSense has made available afree, independent and confidential mental health and wellbeing support service to Licenced Racing Trainers, Harness Drivers, Stable Hands, Stable Forepersons, Track Work Riders, Greyhound Attendants and Licenced Farriers/Riders Agents.

> Racing Assist offers 24 hour phone support and up to six free face-to-face counselling sessions run by trained professionals.

100% PRIVATE & CONFIDENTIAL

1300 307 912

racingassist.com.au